

THE MARSHA STERN



TALMUDICAL ACADEMY

STUDENT HANDBOOK

5778/2017-2018



Yeshiva University High Schools
THE MARSHA STERN TALMUDICAL ACADEMY/
YESHIVA UNIVERSITY HIGH SCHOOL FOR BOYS

www.yuhsb.org

Mission Statement

**“Train children according to their individual natures.”
(Proverbs 22:6)**

The goal of our Yeshiva is to develop **B’nai Torah** (students of Torah):

To inspire our students to pursue greatness in **Torah**, learning, and refinement of character as lifelong goals according to each student’s unique ability.

To challenge our students in all academic studies with the intent of becoming more understanding of the world and its mysteries, to work hard at personal academic achievement and to maximize intellectual potential.

To pursue **Middos Tovos** (refinement of character), and **Chessed** (service to others) as they learn that the character of the real *Ben Torah* (son of Torah) is measured by his relationships with others and his *yiras shamayim* (humility or awe before G-d).

M- *Middos Tovos* (refinement of character)

T- Torah

A- Academics

Statement of Philosophy

Yeshiva University High School for Boys emphasizes the core belief that Torah is at very the center of our existence and represents the lens through which we look at all of life, as it guides our response to each and every opportunity and challenge. We therefore define our lives not only by the ongoing study of Torah, but by our complete dedication to the values and ideals of Torah. At the same time, we recognize that proper understanding of the sciences and humanities, examined through the prism of Torah, can further our appreciation of G-d's great wisdom. It is by the light of both of G-d's expressions of His will—through revelation and creation, *Torah U'Madda*—that we interact with and impact the world around us.

In light of the above, the High School provides a challenging academic program in an atmosphere that expects and expresses adherence to the traditional ideals and practices of Orthodox Judaism. It is designed to motivate Torah living—striving to become ever more devoted to G-d, Torah learning, personal integrity and the kind of ethical behavior basic to Jewish life as well as to participation in contemporary society. Genuine concern for the welfare of others, observance of *mitzvos*, love of the Jewish people, and pride in our Jewish heritage and values should characterize the intellectual goals and the daily behavior of our students. Moreover, we expect each student to identify wholeheartedly with the destiny of our fellow Jews throughout the world and to exhibit loyalty to *Eretz Yisrael*, recognizing it as the spiritual homeland of the Jewish people. We are dedicated to preparing our students for adulthood both as knowledgeable and committed Jews and as broadly educated, intellectually curious, and caring members of society.

Students are also expected to be law-abiding citizens of the United States of America and the countries in which they reside. By contributing to the culture of the broader community in which we live, we bring Torah values to the larger civilization and thereby sanctify G-d's name.

As the High School of Yeshiva University, our identification with the institutional commitment to *Torah U'Madda* requires the establishment of an environment in which students are encouraged to pursue all academic studies with the intent of becoming more understanding of the world and its mysteries, to work hard at personal academic achievement and to maximize intellectual potential. It is our hope that each student will seek to enrich the high school experience by involvement in co-curricular activities both at school and through communal participation. Our programs, both academic and extracurricular, reflect the primacy of Torah as well as the importance of a broad liberal arts and science program. We strive to enable our students to fulfill their religious and intellectual passions to the fullest extent possible.

Yeshiva University High School for Boys Admissions Policy

The Yeshiva University High School for Boys is a Torah institution of academic excellence. The curricula in Jewish and general studies are demanding. They are designed for young men who have completed a Yeshiva or all-day elementary school program and have demonstrated via appropriate admissions tests and interviews that they are capable of maintaining a level of excellence in a serious dual studies secondary school program.

Yeshiva University High School for Boys admits students of any race, color, national and ethnic origin to all the rights, privileges, and activities generally accorded or made available to students at Yeshiva University High Schools. It does not discriminate on the basis of race, color, national and ethnic origin in administration of its educational policies, admissions policies, scholarship and loan programs, and athletic and other school administered programs.

Community and Communication

Yeshiva University High School for Boys is a community. Communities thrive through structure and articulated norms, which ensure the safety and happiness of all members of the community. As members of the YUHSB community, talmidim must consider how their actions impact others and reflect the values of our community.

Communities thrive when everyone is working together. Effective communication helps everyone collaborate to achieve our goals. We recognize that what happens at home has a profound impact on what a student is feeling and experiencing in yeshiva and vice versa. Parents can expect to hear the following from the yeshiva:

- Weekly updates on the happenings in the yeshiva, through Lion's Life
- Quarterly updates on their child's progress, through report cards, as well bi-annual parent teacher conferences
- Timely posting of grades on assessments
- Reports when a teacher sees something of note (positive or negative)
- Significant disciplinary actions or behavioral concerns

Parents are asked to be in touch with the yeshiva if:

- A student will not be in yeshiva
- In case of an important family event (a simcha, bereavement, family illness or divorce)
- You hear something concerning
- To share nachas

We look forward to working together to ensure the growth of your sons, our talmidim.

Policies and Procedures

Students at the Yeshiva University High School for Boys are expected to behave in a manner that reflects positively on themselves, on our Yeshiva, and all of *Klal Yisrael*. Whether in school, at school sanctioned programs and events, and even while engaged in personal activities, our Yeshiva expects that the conduct of our students and their feelings of responsibility toward others will identify them as growing *Bnai Torah* of the highest standards.

Please realize that these rules are general guidelines only. The Yeshiva's administration reserves the right to deal with specific situations as it sees fit on a case by case basis. Please understand as well, that all of the school's policies and regulations will be strictly enforced.

Section 1 - Learning

Talmidim best achieve our goals when they are present and engaged. Our attendance policies are intended to provide a structure to ensure our talmidim are accountable for properly following their schedules and reflect the value of attendance as part of the learning process.

I. TEFILLAH

Tefillah is an opportunity for us to begin our day by connecting with Hakadosh Baruch Hu in a meaningful conversation. As a yeshiva, we are passionate about creating an environment that is conducive to each of us having the opportunity to engage in meaningful tefillah.

1. *Davening* is an essential component in the life of a *Ben Torah*. Yeshiva sessions begin daily at 8:10 with *Tefillas Shacharis*. Attendance will be taken and all students are required to be at the *minyan* to which they have been assigned unless given specific permission by the Associate Principal. Barring unforeseen circumstances, students are expected to be in their assigned location prior to the start of the *minyan*, with their *Tefillin*. Attendance will be recorded on renweb, with students earning a grade for Shacharis attendance. Each shiur rebbe will be responsible for the attendance grade of the talmidim in his shiur. The Shacharis attendance grade will appear as a separate grade that is factored into the Talmud grade. This arrangement reflects the commitment we have to shiur focusing on the total religious growth of each talmid. The attendance system works as follows:
 - 8:15 - Tardy Unexcused
 - 8:25 - Absent Unexcused
 - 3 points will be deducted after the third tardy
 - 5 points will be deducted for each Absent Unexcused

- 3 points for excessive talking or being disrespectful

This will reset in the beginning of the second semester, and a new test grade starting at 100 will be assigned to each student.

- When students arrive at school each morning, they are required to go directly to their *minyan*. Knapsacks can be left in Lamport Auditorium, near student lockers and classrooms but are not to be left outside of the main office. Students are expected to remain in davening throughout. Any student found away from the *minyan* during *davening* will be considered as cutting *davening*.
- Due to the importance of *davening*, proper decorum is expected at all times. In order to enable everyone to have a spiritually meaningful and *halachically* appropriate experience, we expect that all students will respect the environment and not engage in any sort of disruptive behavior.
- Students are required to stand during each *kaddish*. The practice in the Yeshiva is for everyone to remain standing throughout the repetition of the *shemoneh esrei*.
- The same behavior standards and *minhagim* are in effect, as applicable, during *mincha* (which generally takes place in the classrooms) and *ma'ariv* within the Yeshiva. The *minhagei haYeshiva* are a long standing tradition of Yeshiva University, and students are expected to respect and abide by them.

II. ATTENDANCE

Classroom learning time is irreplaceable because of the valuable classroom discussions and learning process. Furthermore, our goal is to instill a sense of punctuality and responsibility in our talmidim. For both of these reasons, attendance is of great importance.

- Regular attendance is a prerequisite for good academic performance. Students are therefore required to attend every class, meeting, and assembly scheduled during the school year. **If a student is going to miss or be late for school for any reason, a parent must call the attendance line at 212-960-5337 before 10:00am and follow prompts to report your son missing.** In some cases, further documentation, such as a physician's note, may be required in order for the absence to be considered excused.
- If a student needs to leave early for any reason, a parent must call the attendance line at 212-960-5337 and follow the prompts to report your son late or to excuse the lateness or the early dismissal prior to the student's late arrival or his leaving school.** The student coming late or leaving

early must sign in or out in the main office.

3. Regular exams represent an important component of student assessment in the school setting. Because of the importance of these exams, no student who misses one will be allowed a make-up exam unless his absence has been approved by an administrator well in advance of the exam day. Any student who gets ill and is absent on the day of an exam will have to provide the instructor and/or an administrator with a doctor's note or some other form of documentation, as appropriate. Similarly, if a student needs to leave school early on the day of an exam and will thus miss that exam, documentation must be provided in advance. If a student does not receive prior approval or does not provide proper documentation for an absence, his absence will be considered unexcused. A student with an unexcused absence on the day of an exam will receive a zero on the exam, and no make-up will be given. In addition, students who are out of dress code, and therefore not allowed to take the exam, will be charged with the same consequence as an unexcused absence. **Finally, a student who is absent for part of the school day will not be allowed to take an exam scheduled for later that day unless an administrator has approved his absence in advance.**
4. If a student will be absent for an extended period of time, a parent should alert his Grade Dean in advance of the absences.
5. A student who accrues a total of more than **10 excused or unexcused absences** in any single class during one semester will receive an automatic failure in that course unless there are extenuating circumstances that have been approved by the administration.
6. A student may not miss more than **20 days excused or unexcused absences over the course of the school year**. Failure to meet this "residency requirement" will result in an automatic forfeiture of the school year unless there are extenuating circumstances that have been approved by the administration in advance.
7. *Shiur* on Sunday represents an integral part of our school philosophy and our curriculum. Therefore, **missing 4 Sundays (even excused) in a single semester will result in the deduction of 10 points from a student's semester Gemara grade.** Students will lose 3 additional points from their semester average for each additional Sunday absence.
8. Students are held responsible for all work missed and all assignments given while absent from school for any reason, and should contact their classmates to review what was covered in class. Students with **excused** absences will be required to make up missed exams within one week of returning to school, or

risk receiving a zero on those tests. **It is the responsibility of the student to speak with his teacher(s) on the day he returns in order to make suitable arrangements to take a make-up.** The teacher will confirm with the office that the absence was indeed excused.

9. A student who is present for the day is expected to attend every class over the course of the day, unless otherwise excused. Permission to miss a particular class may be granted only by a member of the administration who will discuss the matter with the teacher(s) involved. **Students must get permission from a teacher prior to the class if the absence is to be excused.**
10. If a student is present in school but does not attend a particular class, he will be charged with a **cut, resulting in a 3 point deduction from his semester grade in that class.** A student whose absence is unexcused for an entire day will be considered as having cut each of that day's classes.
11. A quiz or examination missed because a student **cut class** will be graded as a zero, which will be averaged into the student's quarterly grade. No make-up will be given in such cases. A student who misses an exam **as a result of a suspension** will lose 5 points on the exam for the first offense and 10 points for a second offense on any missed exams. Subsequent violations will result in additional penalties at the discretion of the administration and instructor.

III. LATENESS

1. Students are expected to be in their assigned classrooms by the time the bell rings, signaling the beginning of class. A student entering the room after the bell has rung is considered late whether or not the lesson has begun. This pertains to all *shiurim*, including after the *shiur* break, all General Studies classes, and all programs. Repeated lateness to class will result in a reduction to one's grade. A student may be late no more than three times each semester. Students will lose one point from their final semester average each additional time they are tardy from class more than three times. Parents will be notified if lateness becomes a habitual problem.
2. A student who arrives in class 10 or more minutes late without an excuse approved by an administrator will be considered to have cut that class.
3. The requirement to be in class on time applies **whether or not the Rebbe or teacher is in the room.** Students may not leave the room because the instructor is late or because they have heard that the instructor may be absent. If the instructor is not present, students must remain in the room in an orderly fashion and await his/her arrival or further direction from a member of the administration.

4. A student who is absent or who arrives in school after 10:40 may not participate in any extracurricular or after-school activities (including sporting events) scheduled by the school for that day. Exceptions will be made, at the discretion of the administration, only if this lateness occurred despite the student's best efforts to be in school for the full day (e.g., because of traffic or weather condition).
5. A student who is going to miss class or be late because of a school related obligation must seek permission of the instructor prior to the lateness or absence in order for the absence to be excused. **Only a student's teacher can excuse a student from class in almost all circumstances unless the parent has called in.**

IV. DRESS CODE

1. All students are expected to dress as *Bnei Torah*. Dress is how we create an image for ourselves and the community we are a part of, and it is therefore central to our experience as a religious community. Thus, students are expected to dress at all times in a manner that reflects their self esteem and respect for the Yeshiva as a *makom torah*. **Students are required to wear a full button-down shirt, appropriate slacks (no jeans, joggers, sweatpants or denim pants) and shoes or sneakers of a professional appearance. Shoelaces must be all black or white and sneakers that are worn daily must be of a uniform, generally conservative appearance.** In class, no hats or caps are permitted. Hoods from sweatshirts must not be worn on the head during class. A *kippah* must also be worn at all times, including when representing the school at a sporting event. Inappropriate neckwear is not permitted. Students are expected to be neatly dressed at all times. **The administration reserves the right to ask students to change any attire including shoes that are regarded as inconsistent with the culture of our Yeshiva.**
2. Students must be in dress code at all times (including lunch and free periods) during the school day regardless of whether a student has class or not. Students are considered out of dress code even if they have their appropriate attire in their locker or bag. Gym clothes are allowed in the gym.
3. On *Rosh Chodesh*, our long-standing tradition at the Yeshiva is for students to dress in a more formal manner to mark the special character of the day. We strongly encourage this practice.
4. Students must be groomed in accordance with the Yeshiva's expectations for a *Ben Torah*. Sideburns of an acceptable *halachic* length are mandated. Students with haircuts or hair length deemed inappropriate by the

administration will not be permitted to attend classes at our Yeshiva or to participate in any school activities until the situation is rectified. Other than during the period of *sefiras haomer*, and barring extenuating circumstances, students are expected to be clean-shaven.

5. Students who do not abide by the Yeshiva's rules in this area may not be admitted to classes until they are dressed and groomed appropriately. Absence from class for this reason is considered unexcused. Repeated violations of the dress code may result in further disciplinary action. Parents will be notified of any problems in this area, and may be asked to come to the school for a meeting if this is deemed necessary.

Section 2 – Academic Standards

The YUHSB faculty and administration consider the appropriate placement for each talmid in each subject. Placement is recommended based on past performance and other relevant information. The goal is to place each talmid in the right class for him to thrive and grow while not being overwhelmed. While placement is an art, it is not a science with a perfect formula. If a talmid and/or his parents feel the placement is not appropriate, they should contact the **appropriate grade dean**. Each request for a class change will be evaluated by consulting with the appropriate teachers and members of the administration and the grade dean will follow up with the talmid and his parents.

Over the course of a semester, a talmid should expect to have a minimum of three assessments. All homework assignments will be posted on renweb by 7 pm and talmidim should expect to receive their work returned to them in a timely manner.

V. ACADEMIC INTEGRITY

Of much greater and more lasting importance than a grade achieved on any test or assignment is one's personal integrity and level of *yiras shomayim*. Therefore, students are always expected to submit only their own work. Assignments prepared by others or copied from someone else are given a failing grade. Please be aware that copying and pasting text from the Internet even when changing a few words still constitutes plagiarism. Such assignments may be redone properly and submitted for partial credit at the discretion of the administration and faculty. Likewise, when taking any quizzes or examinations, students must behave in a manner that places them above suspicion. If a faculty member believes a student cheated we rely on the judgment of our professionals. All incidents of dishonesty on exams, quizzes, or assignments will be recorded into the student's permanent record throughout their high school career and will result in the following consequences:

- First Offense: A failing grade on that examination which cannot be dropped and must be averaged into the term's final report card grade and parental notification.
- Second Offense: A failing grade in that course for the term, suspension from school for the remainder of that day and a meeting with parents.
- Third Offense: Expulsion from YUHSB.

Parents will be notified of all incidents of cheating and dishonest behavior. Unlike other disciplinary events that may be expunged at the end of the year incidents of academic dishonesty are carried throughout a student's career at the high school.

VI. EVALUATIONS AND GRADE REPORTS

1. Grade reports are issued at the end of the Fall and Spring terms. Faculty members are required to post grades regularly on RenWeb to update parents and students about academic progress and concerns. Parents and students are invited to communicate with faculty and the Grade Deans for further information regarding their son's progress.
2. A student who receives a passing grade for the second semester but a failing grade for the first semester must have a final average for both semesters equal to or above 65 in order to pass for the course for the year. Please be aware that school policy requires a student who fails any course to make the work up in the summer (by attending summer school, if applicable) or, in some cases, to repeat the course the following year. Judaic studies summer school is also available for those who need
3. Students who fail a Regents course must take the course in the summer or make up the course work at Yeshiva University High School for Boys. Merely passing the Regents exam does not fulfill the Regents requirement. Students who pass the course, but fail the exam, need to make up just the Regents exam in order to receive a Regents diploma. Students who receive a failing grade, an incomplete or believe that their grade needs to be changed, have one semester to question their grade.
4. After a semester has elapsed students may not engage teachers in a discussion about changing their grades.
5. A committee of faculty and Rebbeim will convene each year to determine the allocation of senior awards. Awards, including the position of valedictorian and salutatorian, will be decided by the consensus of the committee based on a holistic evaluation of student performance.

6. Any student who fails Talmud and one additional subject or two or more subjects in an academic year will be counseled out of the school. We do not allow students to repeat grades in the *Yeshiva* as we do not believe it is in their best academic or social interest.

Section 3 – Behavioral Standards

VII. GENERAL ETIQUETTE

1. Students are expected to abide by *halachic* norms both inside and outside the school. Students are expected to behave properly in class, in accordance with the rules set out by the individual instructor. Students must also display proper respect towards all faculty and staff members, in and out of class. **If a student is sent out of class because of inappropriate conduct, he must report directly to the main office.** A member of the administration will determine, after consulting with the instructor, the severity of the student's infraction, and an appropriate response on the part of the *Yeshiva* will follow.
2. **If a student is sent to the office by his instructor and does not go there, he will be subject to suspension from school for the remainder of that day and, depending upon the case, for subsequent days.**
3. Proper behavior is required not only in the classroom and in the school building, but also at any and all school related functions. This includes bus trips to and from school or special activities, as well as any special events or programs that students may attend elsewhere as part of our school. Each student is expected to demonstrate the highest level of respect both to his fellow students as well as to any adult (such as the bus driver) with whom he may interact during the day. A student whose behavior is inappropriate at these times will be subject to disciplinary action including suspension from riding the bus when appropriate.
4. A person's use of language and his overall comportment often identify his character. It is the *Yeshiva*'s goal to help each student develop the character traits of a true *Ben Torah*. A student's speech, as well as the way he carries himself in general, must therefore reflect the fact that he spends a good part of each day involved in Torah study. Foul and vulgar language is inappropriate anywhere, and will not be tolerated in school or at any school functions, including sporting events and other competitive activities.
5. Students are expected to treat all school property with the utmost respect. Any student who is found damaging, vandalizing, defacing, or abusing school property may be suspended and may not be admitted back into school until a

discussion with his parents has been held. Moreover, the student and/or his parents will be held responsible for any financial expense incurred because of the student's actions. Talmidim are also expected to clean up after themselves.

6. All media brought into school or to school functions, be it electronic, digital, or print, must be befitting a *Ben Torah*. The technology of today allows our students the ability to be a call away at any moment. Students are free to use cell phones, iPods, MP3s, etc., on the bus, during breakfast and during lunch. All of these forms of technology, however, can be sources of distraction for our *talmidim* and can have a negative impact on their learning and on our school environment at large. They must be used appropriately.
7. Any cell phone or similar device seen in use during any class may result in that item being confiscated. It will be held by the administration for 24 hours on the first offense and 48 hours on the second offense. A third offense will require parents coming to the school to retrieve the device.
8. The Yeshiva University High School for Boys does not distinguish between people starting and participating in physical violence or fighting. Any student involved in physical or verbal abuse of another student may be suspended. Students who engage in this behavior repeatedly risk behavioral probation and expulsion from school.
9. Students may not use personal laptop computers, iPads, or portable media devices of any kind during class. Any such devices used in class will be confiscated unless the Associate Principal has granted prior permission. Any such device that is found will be confiscated and held by the administration for 24 hours on the first offense and 48 hours on the second offense. A third offense will require parents coming to the school to retrieve the device.

VIII. HIERARCHY OF CONSEQUENCES

As we strive to develop *Bnai Torah* who will ultimately serve as role models to others, the personal comportment of our students is critical to the mission of Yeshiva University High School for Boys. We guide and educate our students to make positive choices. However, when students choose to break a school rule, it is important that they understand the consequences of their behavior, as outlined below.

Cutting Class

Attendance in class is a student's most basic responsibility. Students lose three points each time they cut a class. If a pattern of cutting class emerges parents will be contacted and a student will be placed on behavioral probation.

1 st Offense:	<ul style="list-style-type: none"> • Student meets with Grade Dean. • Grade Dean contacts parents. • Student loses 3 points from quarterly average.
2 nd Offense:	<ul style="list-style-type: none"> • Student meets with Grade Dean and a member of the administration. • An administrator contacts parents. • Student is given an in-school detention. • Student loses 3 points from quarterly average.
3 rd Offense:	<ul style="list-style-type: none"> • Student is in school suspended • An administrator contacts parents. • Student loses 3 points from quarterly average.
4 th Offense:	<ul style="list-style-type: none"> • Student is suspended until student and parent conference with a school administrator.. • Reevaluation of student's admission standing. • Student loses 3 points from quarterly average.

Student Asked to Leave Class (Disruptive Behavior)

1 st Offense:	<ul style="list-style-type: none"> • Student meets with a school administrator.
2 nd Offense:	<ul style="list-style-type: none"> • Student meets with a school administrator. • A school administrator contact the student's parents.
3 rd Offense:	<ul style="list-style-type: none"> • Student meets with a school administrator. • Student receives consequences. • Student may be placed on probation. • Student and parent conference with a school administrator..
4 th Offense:	<ul style="list-style-type: none"> • Student meets with a school administrator. • Student may be suspended. • Parent conference with a school administrator. • Reevaluation of student's admission standing.

Dress Code

1 st Offense:	<ul style="list-style-type: none"> • Student is warned of future consequence for subsequent violation. • Grade Dean contacts parent. • Student may not return to class until appropriately dressed.
2 nd Offense:	<ul style="list-style-type: none"> • Grade Dean contacts parent. • Student is not allowed to attend class until appropriately dressed. • Student will be given an after school detention.
3 rd Offense:	<ul style="list-style-type: none"> • Parent is contacted by Rabbi Schenker. • Student is sent home for the day. • Student is placed on probation.
4 th Offense:	<ul style="list-style-type: none"> • Student is suspended until student and parent conference with Rabbi Schenker. • Reevaluation of student's admission standing.

Vandalism and Other Serious Infractions

1 st Offense:	<ul style="list-style-type: none"> • Student meets with a school administrator.. • Student is placed on probation and may be suspended • Parent conference with appropriate administrator(s).
2 nd Offense:	<ul style="list-style-type: none"> • Student is suspended until student and parent conference with a school administrator. • Reevaluation of student's admissions standing recommended.

Lateness to Class

1 st -2 nd Offense:	<ul style="list-style-type: none"> • Student is warned. • Academic penalty at discretion of faculty of 1-2 points from quarterly average.
3 rd Offense:	<ul style="list-style-type: none"> • Student meets with Grade Dean. • Grade Dean contacts parent. • Student may lose 1-5 points from quarterly average at discretion of Grade Dean and instructor.
4 th Offense:	<ul style="list-style-type: none"> • A school administrator meets with parent and student, student placed on probation • Student loses 1-5 points from quarterly average at discretion of Grade Dean and instructor.
5 th Offense:	<ul style="list-style-type: none"> • Student meets with parent and school administrator. • Student loses 1-5 points from quarterly average at discretion of Grade Dean and instructor. • Student is placed on probation.

Academic, Social or Behavioral Concerns

1 st Incident:	<ul style="list-style-type: none"> • Teacher reports concern to Grade Dean, Guidance, or Dean of Students • Student meets with Grade Dean or Guidance.
2 nd Incident:	<ul style="list-style-type: none"> • Teacher reports concern to Grade Dean, Guidance, or Dean of Students. • Student meets with Grade Dean. • Grade Dean contacts parent.
3 rd Incident:	<ul style="list-style-type: none"> • Teacher reports concern to Grade Dean, Guidance, or member of the administration. • Grade Dean confers with administration.. • Student and parent conference with appropriate faculty and/or administrators.
4 th Incident:	<ul style="list-style-type: none"> • Teacher reports concern to an administrator.. • Student and parent conference with appropriate faculty and/or administrators.

Please note that administration reserves the right to respond to any

disciplinary event at the discretion and judgment of the administration.

IX. TEXTBOOKS AND SCHOOL PROPERTY

1. Most General Studies textbooks are issued to the student by the *Yeshiva*. Students are responsible for each textbook issued to them and will be charged for any textbook lost, defaced or not returned at the end of the academic year. Students should not accept a defaced or damaged textbook unless the teacher clearly records the problem in Renweb. Otherwise, it will become the student's responsibility to pay for the damage done to the book. A student who does not return his book for any reason at the end of the year or returns it in an unacceptable condition will have to pay for it, and may not receive his final report card or his diploma until he has done so. Students at the end of the year must personally return their books to the book room. Students who return all of their textbooks will be given a confirmation receipt. Students without their confirmation receipt will be held financially responsible for any books not returned.
2. Most sefarim are provided by the yeshiva. Rebbeim may ask talmidim to purchase additional sefarim beyond what is provided by the yeshiva. It goes without saying that *seforim* must always be treated with proper respect. In addition, students are required to purchase texts for certain specialized courses (e.g., AP classes) as well as workbooks and readers for other general studies courses. These books remain the student's own property.

X. Drug Policy

The *Yeshiva* is concerned about the physical, mental, and spiritual well-being of all its students.

1. Illegal substances including cigarettes, e-cigarettes, “vaping”, alcohol, and all other mood or mind altering drugs are absolutely prohibited on and around the *Yeshiva University* campus, and at all school-related functions, including the bus ride to and from school. Any student who is found in possession or uses any such substances in any school-related function will be subject to immediate suspension and dismissal.
2. If the administration becomes aware of any student who has a substance abuse problem, even if it is not manifested in school, the *Yeshiva* will work actively to engage the family and the student to facilitate appropriate help and treatment.

Testing Procedures and Treatment Plan. YUHSB reserves the right to test any student for drug use on a random basis and for any reasonable cause.

Additionally, YUHSB may recommend a treatment plan based upon the observations and input of our faculty, guidance and administration.

The Treatment Plan: If a student tests positive for drug use or is evaluated by the guidance and administration as needing treatment the following plan will be implemented.

1. Full substance abuse evaluation by a substance abuse counselor with parents and student. Parent must grant a release so that our guidance department can be updated about the prescribed treatment plan.
2. Counselor will make a recommendation of a treatment plan, which may include additional education, further counseling, and/or rehabilitation. This treatment plan must be successfully completed by the student.
3. Guidance staff will speak to the counselor to review the student's treatment plan.
4. Follow-up testing will take place on a random basis. If the student is using drugs again after treatment and does not approach guidance about a relapse, this would be considered grounds for dismissal.
5. Failure to adhere to the treatment recommendations of a treating physician would be considered grounds for dismissal.

Disciplinary Consequences:

1. A student who comes forward to admit a problem prior to a positive test will be required to complete the treatment procedures outlined above.
2. Students and parents must comply with all aspects of the treatment program to remain in the Yeshiva.

XI. SECURITY AND SAFETY ISSUES

1. During the entire school day, students must remain on the Yeshiva University campus unless attending a school-sponsored, supervised event being held off campus. This includes during breakfast time, lunchtime, and any free periods. The campus is defined as Amsterdam Avenue between 184th Street and 187th Street and any Yeshiva University building in which the student is taking a class and 185st and Audobon (Dunkin Donuts). Students are not permitted to go up or down any of the side streets or to the Laurel Hill Terrace area without permission from an administrator. Any student found off campus, as defined here, may be suspended for the remainder of that day and will be subject to further disciplinary action depending upon the circumstances.
2. Any student found in the dormitory during the school day will be automatically

suspended, unless he is there with administrative permission.

3. During any off-campus school event, including extra-curricular activities, class trips, inter-school competitions and the like, all attending students must remain at the location where the program is taking place throughout its entire duration. Directions provided by the activity's supervisor must be followed at all times. Failure to comply with this rule may result in dismissal from the activity and additional disciplinary action depending upon the circumstances.
4. No high school student is permitted to have his own private apartment and to reside there without a parent or legal guardian anywhere on or around the Yeshiva University campus. Without permission from an administrator, students may also not visit, during the school day, a relative or friend who lives in an apartment or in a dormitory room even if it is on or around the campus.
5. **Students who drive to school are forbidden to use their cars at any time during the school day without permission from an administrator.** Such permission will not be granted without the approval of the driver's parent, and may be denied even if there is parental approval.
6. For the sake of the security and comfort of all our students and staff, under no circumstances may any student have in his possession any item which can compromise the safety of others while on the Yeshiva University campus or at any school-related function, including the bus ride to and from school. Any student who is found to have such an item with him will be subject to immediate disciplinary action, including possible expulsion from YUHSB. The same is true for any student who physically threatens, fights with, or harms any other person.
7. Yeshiva University regulations require each student to carry a picture identification card furnished by the YU security office. This card should have a current sticker for the school term. Incoming students will receive their cards during the first several days of the new term. Returning students must receive current validation for the cards issued to them previously. These cards must be shown to the security guard upon entering any Yeshiva University building. They must also be shown, upon request, to any Yeshiva University official.
8. The Security and Safety Department of Yeshiva University conducts several unannounced fire and lock down drills during the course of the academic year. When the alarm sounds, all work is to stop immediately. Students and staff are required to move quietly and quickly to the designated exits and from there to the assigned areas away from the Yeshiva building.

XII. LOCKERS AND VALUABLES

The administration reserves the right to search a student, his possessions, all lockers, desks, and other areas open to student access in case of a concern for lost or stolen property, possession of illegal substance such as alcohol, other drugs, or any material that may be considered a threat to the learning community. Lockers are not personal property.

1. Each student is assigned a locker for his use during the academic year. The student is responsible for any material that he places in the locker and should make certain that it is kept locked when it is not under his supervision. A student is not permitted to use any locker other than the one assigned to him.
2. Students should not bring large sums of money or valuables to the Yeshiva. If one must bring in such items, they should be left with a member of the High School office staff. They should not be left in a locker or a backpack.
3. In general, students should not leave any personal belongings, including laptops, computer equipment, sports equipment and the like, lying around unattended anywhere in the building.
4. Students are strongly encouraged to safeguard their personal property in the school at all times. The school is not responsible for any personal property that is brought into the building. We are on an urban campus and students should protect themselves accordingly

XIII. EXTRA-CURRICULAR ACTIVITIES

We strongly support and encourage student participation in the wide variety of extra-curricular activities sponsored by the Yeshiva. Students have an opportunity to show with special talents and develop their skills by participating in these activities.

Participation in these activities, however, is a privilege accorded only to students in good standing. Academic, behavioral and attendance standards must be maintained by those who wish to participate in extra-curricular activities. Students who are failing a course or are having other academic or behavioral issues in school are subject to suspension or removal from the activity at the discretion of the coaches and administration. Students must be present on a day they wish to participate in an extracurricular event.

XIV. PROBATION

If a student fails to comply with any of the school policies described in this booklet, or with any other school requirements, it may become necessary for him to be placed on academic or disciplinary probation. There may also be certain students who are accepted to YUHSB provisionally. Any student who fails two or more classes will receive a letter from our office indicating that he has been placed on academic probation. Any student who fails *Talmud* will be automatically placed on academic probation. The letter will also inform him that a committee of the administration will review his grades at the end of the next marking period to determine whether he will remain on academic probation. A student on probation may be declared ineligible to participate in sports and extra-curricular activities. Without substantial improvement in his grades, this student may be asked to leave the school at the end of the semester.

XV. MISCELLANEOUS INFORMATION

1. Parents are asked to please notify the Yeshiva office promptly of any change of address, telephone number, and/or e-mail address either at home or at work.
2. Please note that the faculty and staff cannot dispense medicine (e.g.aspirin). If a student decides to come to school feeling under the weather, but feels that he may need some medicine during the course of the day, he should bring medicine from home.
3. Students should not expect outside messages to be delivered via the school office during the school day. Only messages of an emergency nature will be delivered to students during class.
4. Students are not permitted to be in the High School gymnasium at any time without faculty supervision.
5. The Office Administrator is in charge of distributing public transportation passes. They are available only to those students who are legally entitled to receive them.
6. School closings (due to inclement weather, etc.) will be posted on our website, www.yuhsb.org. The Yeshiva University High School Office (212-960-5337) may also be called for updated information. They will also be tweeted @yuhsb.
7. Family and YUHSB - Everything that happens in a student's home has an impact upon him, whether positive or negative. It is important that our school professionals be aware of any major changes which are taking place at home.

These include births, family celebrations, illness in the family, death in the family or marital troubles. Please let an administrator, your son's Grade Dean or a member of our guidance staff know about these things so that we can support the student with the highest level of consideration. Parents and students can be assured that our staff will notify only the appropriate adults who can help the student and family, while keeping the information in the strictest of confidence.

We trust that all parents and students recognize that these policies are part of our effort to maintain increasingly high academic standards at YUHSB and assure a quality of education at the school for everyone. As always, the administration and faculty will be available to provide assistance wherever necessary. It is our collective hope that all students will continue to raise their level of performance and will achieve great success at Yeshiva University High School. We continue to strive for an ever-growing and productive partnership between the Yeshiva's administration, faculty parents and students. We thank you for your support.

Student Handbook 2017-2018

Please sign and return this sheet of paper to Ms. Hitt by the end of the first week of yeshiva. Your signature on this page represents your consent to the policies and procedures of YUHSB at outlined above.

Thank you, and as always, if you have any questions or concerns, please do not hesitate to contact us.

Student Name (Print): _____ Date: _____

Student Signature: _____ Date: _____

Parent Signature: _____ Date: _____