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- We are required to provide written notification regarding the actual or potential use of pesticides throughout the school year (including the summer) to all staff and persons in parental relation **(some schools list the pesticides used during the initial notification)**
- The notification should include, at a minimum:
- a statement that schools are required to maintain a list of individuals who wish to receive 48-hour prior written notification of specific pesticide applications
- instructions on how to register with the school **(some schools require a written letter)**
- the name and phone number of the school's representative
- The notification may be provided in any of the following methods on or before the end of the first week of school:
- a written notice provided directly to students and staff
- a written notice delivered in a receptacle designated for specific students and staff
- a notice mailed to the student's or staff's home address
- a notice in a school newsletter
- **(some schools post this information on their websites)**
- If a student enrolls or if a person commences employment after the beginning of the school year, the notification must be provided within one week of enrollment or the start of employment.
- If an emergency pesticide application is necessary, a good faith effort must be made to supply the written notification to individuals on the 48-hour registry before the application. A notification must also be provided to the State Department of Health with the following information:
- the name of the person making the pesticide application
- the business registration number or certified applicator number
- the date and location of the application
- the name of the product, including the EPA pesticide registration number
- the reason for the pesticide application
- All staff and persons in parental relations must be provided with a written summary of pesticide applications three times each school year at the following intervals:
- within ten days of the end of the school year
- within two school days of the end of winter recess
- within two school days of the end of spring recess
- If pesticide products cited as exempt under the law are used, follow-up written notifications are not required.